HOLBROOK HOUSING AUTHORITY
ONE HOLBROOK COURT
COMMUNITY ROOM
HOLBROOK, MA 02343
BOARD OF COMMISSIONERS SPECIAL MEETING, AUGUST 19, 2026, 5:00PM

A Special Meeting of the Holbrook Housing Authority was duly called and held on Wednesday, August 19, 2026, at 5:\00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present	Absent
Sandra Lemieux	Richard Dean
Dawn DuBose	Sana Banks
Richard Evans	

Commissioner Lemieux made a motion, seconded by Commissioner Evans to accept, review and discuss financial statements ending June 30, 2026. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner DuBose to approve the certification of compliance and notification procedures for federal and state lead paint laws. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the certification of the top 5 compensation form. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the certification of the year end financial statements. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the write off of vacated tenant accounts receivable balances quarter ending 6/30/26 as follows:

667-1 $1,526.06
705 - $24,556.46
Totaling: $26,082.52

The motion passed unanimously.

There being no further business, Commissioner Lemieux made a motion, seconded by Commissioner DuBose to adjourn. The motion passed unanimously, and the meeting adjourned at 5:05pm.

Next meeting will be Thursday, September 10, 2026, at 5:30 pm.

Respectfully submitted,
Colleen M. Whalen, Assistant Executive Director