

HOLBROOK HOUSING AUTHORITY
ONE HOLBROOK COURT
COMMUNITY ROOM
HOLBROOK, MA 02343
BOARD OF COMMISSIONERS MEETING, September 11, 2025, 5:30PM

A Regular Meeting of the Holbrook Housing Authority was duly called and held on Thursday, September 11, 2025, at 5:30 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Sandra Lemieux	Dawn Dubose
Richard Dean	
Richard Evans	
Sana Banks	

Approval of Minutes of August 14, 2025, Regular Board Meeting

Commissioner Lemieux made a motion, seconded by Commissioner Evans to approve the minutes of August 14, 2025, regular board meeting. The motion passed unanimously.

Commissioner Lemieux made a motion, seconded by Commissioner Evans to approve the accounts payable as presented. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the Executive Director to enter into necessary contracts and pay all necessary operational invoices and present them to the Board at the next scheduled meeting for review and to run the day-to-day operations. The motion passed unanimously.

Commissioner Lemieux made a motion, seconded by Commissioner Evans to schedule bi-monthly Board meetings unless future need for an emergency meeting. The motion passed unanimously.

Executive Director's Report

Mr. Marathas reported:

- 11A and 11C nearing completion
- Landscaping completed
- Issues at Building 17 have been remediated
- Greater Boston Food Bank
- Common areas and hallways cleaning ongoing
- Kitchen and bath fan project has kicked off
- Unit 8B is ready for cabinet installation, vacancy in progress

Old or New Business

The was no new or old business.

There being no further business, Commissioner Evans made a motion, seconded by Commissioner Lemieux to adjourn. The motion passed unanimously, and the meeting adjourned at 5:41 pm.

Next meeting will be Thursday, November 13, 2025 at 5:30 pm.

Respectfully submitted,
Colleen M. Whalen, Assistant Executive Director