

**HOLBROOK HOUSING AUTHORITY  
ONE HOLBROOK COURT  
COMMUNITY ROOM  
HOLBROOK, MA 02343  
BOARD OF COMMISSIONERS MEETING, August 14, 2025, 5:30PM**

A Regular Meeting of the Holbrook Housing Authority was duly called and held on Thursday, August 14, 2025, at 5:30 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present

Sandra Lemieux  
Richard Dean  
Richard Evans

Absent

Dawn Dubose  
Sana Banks

**Approval of Minutes of June 12, 2025, Regular Board Meeting**

Commissioner Lemieux made a motion, seconded by Commissioner Evans to approve the minutes of June 12, 2025, regular board meeting. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the accounts payable as presented. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the Executive Director to enter into an agreement with Door Concepts, Inc., 8 Delta Drive, Londonderry, NH, in the amount of \$7,299 to replace door openers and install new timers in the Community Building. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the Fiscal Year end 2024, top 5 compensation. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the Fiscal Year end 2024, Lead Paint Compliance Certification. The motion passed unanimously.

**Executive Director's Report**

Mr. Marathas reported:

- 11A and 11C are getting new kitchens and baths
- Landscaping continues
- Issues at Building 17 have been remediated
- A/C cleaning has taken place
- Sewer line break in Building 8
- Issues with bees, pests and rats have been treated
- Greater Boston Food Bank
- Capital Plan has had revisions
- EOHLC is aware of significant rehab units are requiring

**Old or New Business**

Tenants asked for visitors' parking signs to be installed. Tenants would like to see better communication.

There being no further business, Commissioner Lemieux made a motion, seconded by Commissioner Evans to adjourn. The motion passed unanimously, and the meeting adjourned at 5:45 p.m.

Respectfully submitted,

Colleen M. Whalen, Assistant Executive Director