

**HOLBROOK HOUSING AUTHORITY
ONE HOLBROOK COURT
COMMUNITY ROOM
HOLBROOK, MA 02343
BOARD OF COMMISSIONERS MEETING, June 12, 2025, 5:30PM**

A Regular Meeting of the Holbrook Housing Authority was duly called and held on Thursday, June 12, 2025, at 5:30 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present

Sandra Lemieux
Richard Dean
Richard Evans
Sana Banks

Absent

Dawn Dubose

Approval of Minutes of May 8, 2025, Regular Board Meeting

Commissioner Lemieux made a motion, seconded by Commissioner Dean to approve the minutes of May 8, 2025, regular board meeting. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the accounts payable as presented. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to write off \$65,379.89 in accounts of vacated tenants over 90 days as follows: 667-1: \$65,258.33; 667-2: \$121.56 and 705: \$0. The motion passed unanimously.

Commissioner Banks made a motion, seconded by Commissioner Lemieux to cancel the July Board Meeting. The motion passed unanimously.

Executive Director's Report

Mr. Marathas reported:

- Vacancies continue and most have been major repairs
- Units 7A and 6D are completed and ready to occupy
- Landscaping continues
- Mulch and entry sign area landscaping
- Cleaning of all common areas continues regularly
- Mod projects are moving along

Old or New Business

Update on the laundry room – no delivery date for new equipment as yet.

Discussion of making rotary a one way and putting up a sign and also a no trespass sign was discussed.

There being no further business, Commissioner Evans made a motion, seconded by Commissioner Banks to adjourn. The motion passed unanimously, and the meeting adjourned at 5:44 p.m.

Respectfully submitted,

Colleen M. Whalen, Assistant Executive Director