

**HOLBROOK HOUSING AUTHORITY
ONE HOLBROOK COURT
COMMUNITY ROOM
HOLBROOK, MA 02343
BOARD OF COMMISSIONERS MEETING, May 8, 2025, 5:30PM**

A Regular Meeting of the Holbrook Housing Authority was duly called and held on Thursday, May 8, 2025, at 5:30 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

Present

Sandra Lemieux
Richard Dean
Richard Evans
Sana Banks

Absent

Dawn Dubose

Approval of Minutes of April 17, 2025, Regular Board Meeting

Commissioner Lemieux made a motion, seconded by Commissioner Banks to approve the minutes of April 17, 2025, regular board meeting. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the accounts payable as presented. The motion passed unanimously.

Commissioner Lemieux made a motion, seconded by Commissioner Evans to approve, certify and submit certification of the Executive Office of Housing and Livable Communities Wage Match Regulations for FY 2025. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to authorize and approve the Board Chair to execute Holbrook 5001 Amendment 10 of the Contract for Financial Assistance. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to authorize and approve the Board Chair to execute Holbrook 5001 Amendment 1 of the Contract for Financial Assistance. The motion passed unanimously.

Executive Director's Report

Mr. Marathas reported:

- Vacancies in progress 9A, 9C, 11A, 15C and a new vacancy as of today
- Multiple hazardous trees removed
- Spring clean up and grass cutting completed
- Mulch delivered and planting beds prepared
- All entry ways and hallways cleaned
- Manhole repair is in progress
- Monthly Greater Boston Food Bank delivery completed

- Construction container picked up and project closed out
- Capital plans and projects moving forward

Old or New Business

Update on the laundry room – contractor has been selected, and contract will go before the Board.

There being no further business, Commissioner Lemieux made a motion, seconded by Commissioner Banks to adjourn. The motion passed unanimously, and the meeting adjourned at 5:42 p.m.

Respectfully submitted,
Colleen M. Whalen, Assistant Executive Director