

**HOLBROOK HOUSING AUTHORITY  
ONE HOLBROOK COURT  
COMMUNITY ROOM  
HOLBROOK, MA 02343  
BOARD OF COMMISSIONERS SPECIAL MEETING, April 17, 2024, 5:00PM**

A Special Meeting of the Holbrook Housing Authority was duly called and held on Wednesday, April 17, 2024, at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Sandra Lemieux	
Dawn Dubose	
Sana Banks	
Richard Dean	
Richard Evans	

Commissioner Evans made an amended motion, seconded by Commissioner Dean, to approve and authorize the Executive Director to submit the fiscal year 2023 budget for the 400-1 program with revenues of \$616,961 and total expenses of \$661,491, thereby requesting a subsidy of \$242,332. Further, the Executive Director's salary is \$93,601 for the fiscal year ending 6/30/2023. The motion passed unanimously.

Commissioner Evans made an amended motion, seconded by Commissioner Dean, to approve, and authorize the Executive Director to submit the fiscal year 2023 budget for the MRVP program with revenues of \$6,600 and total expenses of \$5,458, thereby requesting a subsidy of \$0. Further, the Executive Director's salary is \$93,601 for the fiscal year ending 6/30/2023. The motion passed unanimously.

Commissioner Lemieux made an amended motion, seconded by Commissioner Evans to approve, and authorize the Executive Director to submit the fiscal year 2024 budget for the 400-1 program with revenues of \$687,441 and total expenses of \$657,853, thereby requesting a subsidy of \$312,400. Further, the Executive Director's salary is \$0 for the fiscal year ending 6/30/2024. The motion passed unanimously.

Commissioner Lemieux made an amended motion, seconded by Commissioner Banks to approve, and authorize the Executive Director to submit the fiscal year 2024 budget for the MRVP program with revenues of \$6,600 and total expenses of \$6,669, thereby requesting a subsidy of \$0. Further, the Executive Director's salary is \$0 for the fiscal year ending 6/30/2024. The motion passed unanimously.

Commissioner Lemieux made a motion, seconded by Commissioner Evans, to approve the 6/30/23 Year End Certifications. The motion passed unanimously.

Commissioner Evans made a motion, seconded by Commissioner Lemieux to approve the 6/30/23 Year End Top Five Compensations. The motion passed unanimously.

There being no further business, Commissioner Dubose made a motion, seconded by Commissioner Lemieux to adjourn. The motion passed unanimously, and the meeting adjourned at 5:40 p.m.

Respectfully submitted,

Colleen M. Whalen

Assistant Executive Director