



PUBLIC MEETING NOTICE
OFFICE OF THE HOLBROOK TOWN CLERK

In conformity with the provisions of Chapter 30A, §20, Massachusetts General Laws, I hereby file notice that a meeting of the:

BOARD/COMMITTEE: Holbrook Housing Authority

DATE: 1/25/2024 TIME: 5:30 p.m.

BUILDING: One Holbrook Court

ROOM: Community Room

NOTE Notices and lists of topics are to be posted 48 hours in advance of the meetings **excluding Saturdays, Sundays, and legal holidays**. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time **30 minutes prior to the closing** of the Town Clerk Office.

Posting Authority

AGENDA

(Must be included at time of posting)

1. Roll Call
2. Pledge of Allegiance
3. Approval of Minutes from November 30, 2023
4. Accounts Payable Approval
5. Motion to approve the Certificate of Final Completion (CFC) for Damazio Builder, Inc., for the Brick repointing and concrete landing repairs project at Holbrook Court 667-1 and to approve final payment of \$5,997.50.
6. Motion to approve and authorize the Executive Director to enter into a contract with New England appliance for the supply of 74 new electric stoves for 667-1 and 667-2, in the amount of \$40,921.26. The stove replacement project EOHLC Project @133076 is an approved Capital Project in the current Capital Plan. It is funded from HHA's Formula Funding.
7. Executive Director's Report
8. Adjournment