

**HOLBROOK HOUSING AUTHORITY
ONE HOLBROOK COURT
COMMUNITY ROOM
HOLBROOK, MA 02343
BOARD OF COMMISSIONERS MEETING, October 26, 2023, 5:30PM**

A Regular Meeting of the Holbrook Housing Authority was duly called and held on Thursday, October 26, 2023, at 5:30 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Sandra Lemieux	Dawn Dubose
Sana Banks	Leanna Green
Richard Dean	

Discussion and Election of Officers due to resignations and reappointments.

Officers were nominated and voted on as follows:

Election of Board of Commissioner Officers

Commissioner Lemieux placed in nomination the name of Dawn Dubose for the Office of the Chairperson, seconded by Commissioner Banks. There were no other names placed in nomination. The vote for the Office of Chairperson was as follows:

Commissioner Lemieux voted Commissioner Dubose
Commissioner Banks voted Commissioner Dubose
Commissioner Dean voted Commissioner Dubose

Commissioner Dubose was declared the Chairperson.

Commissioner Lemieux placed in nomination the name of Commissioner Banks for the Office of the Vice Chairperson, seconded by Commissioner Dean. There were no other names placed in nomination. The vote for the Office of Chairperson was as follows:

Commissioner Lemieux voted Commissioner Banks
Commissioner Banks voted Commissioner Banks
Commissioner Dean voted Commissioner Banks

Commissioner Banks was declared the Vice Chairperson.

Commissioner Banks placed in nomination the name of Commissioner Lemieux for the Office of the Treasurer, seconded by Commissioner Dean. There were no other names placed in nomination. The vote for the Office of Chairperson was as follows:

Commissioner Lemieux voted Commissioner Lemieux
Commissioner Banks voted Commissioner Lemieux

Commissioner Dean voted Commissioner Lemieux

Commissioner Lemieux was declared the Treasurer

Approval of Minutes of the October 26, 2023, Regular Board Meeting

Commissioner Lemieux made a motion, seconded by Commissioner Banks to approve the minutes of the October 26, 2023, regular board meeting. The motion passed unanimously.

Commissioner Banks made a motion, seconded by Commissioner Lemieux to approve the Accounts Payable as presented. The motion passed unanimously.

Executive Director's Report

Mr. Marathas reported the following:

- Vacancy initiative is 56K to rehab and abate 6 elderly units/force account and abate 3 showers
- Family initiative is 200k for renovation of 5 family units
- Eviction in process schedule for Court hearing on 12/1 cause for non-payment
- Transfer of 17A to handicap unit
- Brick repointing complete
- Insulation upgrades complete
- Front stoop refinishing in progress
- New heat and a/c units completed in building 2-17, community building and maintenance shop left to do
- Lighting upgrade completed
- HILAPP application pending
- New refrigerators delivered and complete
- New stoves on order
- Vacancies 6C, 11B, 7B, 6A, 28, 18, 20, 23, 24, 25

Mr. Marathas asked the residents if they had any questions and three items were mentioned: requests to have the gutters cleaned, a light for the outside of the garage and light timers being adjusted.

There being no further business, Commissioner Lemieux made a motion, seconded by Commissioner Banks to adjourn. The motion passed unanimously, and the meeting adjourned at 6:01 p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director

